

Sunrise Preschool Tuition Payment Agreement 2023-2024

I, the undersigned parent/guardian, do hereby acknowledge that I have read and understand the following terms and conditions regarding the payment of tuition to Sunrise Preschool.

1. The registration fee is non-refundable and includes an insurance fee.
2 day class (3's) = \$100.00
3 day class (Pre-K) = \$100.00
2. Tuition is due on the first of every month.
2 day class (3's) = \$200.00
3 day class (Pre-K) = \$260.00
3. A late fee of \$25.00 may be assessed for tuition that is paid after the 10th of the month. Special payment arrangements must be made in advance with the Treasurer.
4. The first and last month's tuition for the year is due before the first day of school. The first month's tuition, for September 2023, is to be paid by May 1, 2023 or at the time of registration for those who register after May 1. The last month's tuition, for May 2024, is to be paid in September 2023 or at the time of registration for those who register after September 1.
5. A fee of \$30 per background check is due by May 1, 2023 or at the time of registering for those who register after May 1. Background checks must be completed for any adult volunteering at Sunrise Preschool and do not transfer from other schools or organizations.
6. The last month's tuition, for May 2024, is refundable only if ALL of the following are met:
 - The child is withdrawn prior to January 1, 2024. No refunds issued after January 1, 2024.
 - The Preschool is given written notice before the 15th of the withdrawal month.
 - The child's space has been filled before the withdrawal.
7. Tuition for September 2023 is only refundable with written notice given prior to July 1, 2023.
8. If a parent/guardian fails to fulfill any of this tuition payment agreement or the Sunrise Preschool Bylaws, the Board has the authority to expel the student from the Preschool. A ten day notice will be presented to the parent/guardian regarding the termination.
9. I have read and understand the Sunrise Preschool Bylaws.

The teachers and the members of the Board of Directors of Sunrise Preschool are excited to welcome you and your child to our school. We are confident that your child will have a positive preschool experience. If you have any questions regarding the above conditions, please contact the Treasurer for further assistance.

Printed Name: _____

Signature: _____

Child Name: _____ Date: _____