

Sunrise Preschool Tuition Payment Agreement 2024-2025

I, the undersigned parent/guardian, do hereby acknowledge that I have read and understand the following terms and conditions regarding the payment of tuition to Sunrise Preschool.

1. The \$100 registration fee is non-refundable as it covers an insurance fee. Registration fee is \$100 per family regardless of which class your student signs up for.

2. Tuition is due on the first of every month.

3's Class (2 days/week) = \$225.00

Pre-K Class (3 days/week) = \$285.00

3. A late fee of \$25.00 may be assessed for tuition that is paid after the 10th of the month. Special payment arrangements must be made in advance with the Treasurer.

4. The first and last month's tuition for the year is due before the first day of school. Payment of the first month's tuition is required to hold your child's spot. For returning families, the first month's tuition, for September 2024, is to be paid by May 1, 2024. For new, incoming families, the first month's tuition, for September 2024, is to be paid at the time of registration. The last month's tuition, for May 2025, is to be paid by September 1, 2024 or at the time of registration for those who register after September 1.

5. A fee of \$30 per background check is due by May 1, 2024 or at the time of registration for those who register after May 1. A cleared background check is required for all adults volunteering at Sunrise Preschool. Background checks do not transfer from other schools or organizations.

6. The last month's tuition, for May 2025, is refundable only if ALL of the following are met:

- The child is withdrawn prior to January 1, 2025. No refunds issued after January 1, 2025.
- Preschool is given written notice before the 15th of the withdrawal month.
- The child's space has been filled before the withdrawal.

7. Tuition for September 2024 is only refundable with written notice given prior to July 1, 2024.

8. If a parent/guardian fails to fulfill any of this tuition payment agreement or the Sunrise Preschool Bylaws, the Board has the authority to expel the student from the Preschool. A ten-day notice will be presented to the parent/guardian regarding the termination.

9. I have read and understand the Sunrise Preschool Bylaws.

The teachers and the members of the Board of Directors of Sunrise Preschool are excited to welcome you and your child to our school! If you have any questions regarding the above conditions, please contact the Treasurer.

Printed Name and Signature:

Child Name and Date: